

DEEP SOUTH GARDEN CLUBS, INC.
AWARDS PROCEDURES
2021-2023

Unless otherwise noted, all award applications are sent to DSGC Awards Chairman
Betty Benner, 421 Beth Drive, Jesup, GA 31545 bbenner18@hotmail.com phone 912-294-6841

For complete information, see individual awards.

Check National Garden Clubs, Inc.(gardenclub.org) for information on awards/contests.

1. **AWARDS YEAR:** January 1 to December 31 annually. All awards may be presented annually, if merited. Any exceptions will be noted.
2. **ELIGIBILITY:** Only Deep South Garden Clubs members are eligible to apply for DSGC awards. Members are: Individual Garden Clubs, Groups of Garden Clubs, Individuals, Circles or Councils affiliated with a State Garden Club Organization. The State Garden Clubs or Federation of any of the six states of Deep South Garden Clubs of National Garden Clubs, Inc. - Alabama, Florida, Georgia, Louisiana, Mississippi, Tennessee - shall be referred to as State Garden Club Organization. The Deep South Garden Clubs may be referred to as DSGC. The National Garden Clubs, Inc. may be referred to as NGC. AN EXACT APPLICATION AND/OR BOOK OF EVIDENCE CANNOT BE SUBMITTED FOR MORE THAN ONE AWARD.
3. **APPLICATION FORMS:** DSGC has a current application form and procedure for applying for awards. The application form contains topics to be addressed along with any supporting photographs.
 - The DSGC Application Form is a Cover Sheet only, with no further information on it. State Awards Chairs can also use this form for submission to National Garden Clubs, Inc.
 - Binders and vinyl sheet protectors are no longer required or allowed.
 - Applications will not be returned. Exceptions noted.
 - Applications are to be sent to either the DSGC Awards Chairman or individual chairmen as noted in individual award information.
 - Forms are available on the DSGC website: www.dsgardenclubs.com
 - Completed application should include photos and pertinent information.
 - Awards that require Books of Evidence are listed under No. 6 below and under "Deep South Garden Clubs Awards Listing."
 - Keep one copy of the completed application for your records. SEND TWO COMPLETED APPLICATIONS TO DSGC AWARDS CHAIRMAN.
 - A complete list of entries from your state must be included with submissions.
 - If your state Awards Application Form has the same requirements as the DSGC Awards Application Form, Cover Sheet, the State Awards Chairman may complete the DSGC Application Form Cover Sheet with the necessary award/contact information and attach to your State's Award Application form.
4. **NUMBER OF APPLICATIONS**
 - Garden Clubs:** One application for each size category (based upon membership) for each award may be submitted for evaluation to the DSGC Awards Committee.
 - State Garden Clubs:**
One application for any award category may be submitted for evaluation to the DSGC Awards Committee.

5. CATEGORIES BY SIZE - NGC Category Sizes

- **Garden Club** applications shall be judged according to size determined by the number of members for whom NGC and state dues are paid, including Active, Associate, Inactive, Honorary, etc.
Small Club: 1-20 members
Medium Club: 21-50 members
Large Club: 51+ members
- **Group of member clubs, councils, districts**
- **State Garden Clubs** applications shall be judged according to size determined by number of members for whom NGC dues are paid, including Garden Club Members, Affiliates, State Life Members, etc.
Small State: 1-55 clubs
Medium State: 56-149 clubs
Large State: 150+ clubs

6. DEADLINES AND PROCEDURES FOR APPLYING:

- All applications for DSGC Awards must be made through the State Awards Chairman (except as noted). All applications except those noted below must be sent by USPS_Mail from the State Awards Chairman to the **DSGC Awards Chairman, Betty Benner, 421 Beth Drive, Jesup, GA 31545 bbenner18@hotmail.com to arrive no later than Feb.1.** (**Deadline exemptions are listed under individual award in the DSGC Awards Listing.) Shipment must include complete list of applications from the state.
- **NOTE TO ALL DSGC AWARDS CHAIRMEN FOR INDIVIDUAL AWARDS:** All DSGC winners must be sent to DSGC Awards Chairman Betty Benner no later than Feb. 15 for inclusion in the DSGC Awards Book at the DSGC Convention.

When mailing award applications and Books of Evidence, DO NOT REQUEST "SIGNATURE FOR PROOF OF RECEIPT". If chairman is not at home, this may result in the material being returned to you and becoming ineligible for competition.

AWARDS LISTED BELOW ARE EXCEPTIONS TO WHOM THE AWARD APPLICATIONS ARE SENT (See application information under each award in "Deep South Garden Clubs Awards Listing").

- **Award #1, DSGC School Grounds Improvement Award**
- **Award #15, Junior Garden Club Award**
- **Award #20, Intermediate Gardeners Award**
- **Award #27, DSGC Flower Show Schedule**
- **Award #28, DSGC Small Standard Flower Show**
- **Award #29, Publicity Press Book**
- **Award #30, Member Award of Honor**
- **Award # 31, DSGC Yearbook Award**
- **NGC Poetry Contest**
- **NGC Youth Sculpture Contest**
- **Youth Smokey Bear/Woodsy Owl Poster Contest**
- **2021-2023 DSGC Unified Project – see DSGC webpage (dsgardenclubs.com)**

AWARDS LISTED BELOW ARE EXCEPTIONS TO THE METHOD OF APPLICATION. (See application information under each award in "Deep South Garden Clubs Awards Listing").

- **Award #22, Deep South Garden Club of the Year**
- **Award #26, Deep South Garden Club Mentor of the Year**
- **Award #28, DSGC Small Standard Flower Show**
- **Award #29, Publicity Press Book**
- **Award #30, Member Award of Honor**
- **2021-2023 DSGC Unified Project - see DSGC webpage (dsgardenclubs.com)**

7. GUIDELINES FOR COMPLETING A BOOK OF EVIDENCE

(REQUIRED FOR AWARDS #22, 26, 28, 29 AND 30 AND DSGC PROJECT)

Use a lightweight, solid color, theme type binder, size not to exceed 8.5"x11". See rules for individual awards for number of pages required. **NO RING BINDERS.**

Label, Outside Cover

Outside label should include number and name of DSGC Award, size of category, and name of club, city and state.

Awards Application Form Cover Sheet

Complete the necessary information on the DSGC Awards Application Form Cover Sheet. Firmly paperclip a copy of the completed application form to the inside front cover. Award Form Cover Sheet can be downloaded from the DSGC website, www.dsgardenclubs.com

Presentation

- Sheets may be placed in top loading sheet protectors
- Use standard 8.5" x11" paper
- All material must be attached to pages, no loose material, no pull-outs or fold-outs
- Do not add extra information in back pocket
- Secure all photographs and/or other materials neatly

Written Text

- All text must be typed.
- Be concise. Follow all requirements in award description and Scale of Points.
- BOE must include text and not just photos with labels.
- Photos may be interspersed throughout text or following text.
- Photocopies are permitted.
- Trim all items neatly.

8. SCALE OF POINTS: (exceptions: Flower Show Achievement Awards, DSGC Garden Club of Year, DSGC Mentor of the Year, DSGC Member Award of Honor, DSGC Project, Publicity Press Books, Yearbooks, Junior Garden Club Award)

- **Presentation – 5pts** : neat, concise, includes all required information on the DSGC Awards Application Form (4 sheets total), or the Book of Evidence, if required.
- **Achievement – 65pts**: scope of project; need and fulfillment; benefit; accomplishment; comprehensiveness of work; activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report; other.
- **Participation - 15pts**: size of club; involvement of members, community, government agencies, professionals, youth, residents in facilities, others. Not all of these have to be involved.
- **Record or Documentation – 15pts**: supporting data (as applicable), clear, well-labeled and neatly attached before and after photographs if applicable, landscape plan (does not have to be professionally drawn),

financial reports, letters of appreciation, community awards, newspaper/magazine articles (if possible), radio or TV script (if possible), etc. Photocopies are permitted.

DEEP SOUTH GARDEN CLUBS AWARDS LISTING

- **All awards must be received by appropriate DSGC Chairmen for judging unless otherwise noted in individual award.**
- **All applications are sent to DSGC Awards Chairman Betty Benner 421 Beth Drive, Jesup, GA 31545 (912-294-6841) unless otherwise noted in individual award.**
- **All DSGC individual Awards Chairmen must have winner to DSGC Awards Chairman Betty Benner by February 15 for inclusion in DSGC Awards Book at DSGC Convention**

1. School Grounds Improvement Award

Donor: The Garden Club of Alabama, Inc.

Class A: Less than 30 members

Class B: 31 members or more

State winners must be sent to the DSGC School Grounds/Outdoor Classroom Chairman, **Margaret Fancher, 619 Van Buren Avenue, Oxford, MS 38655 fancherm@bellsouth.net, 662-234-1359**, to arrive no later than **January 25**.

An annual cash award of \$25.00 may be awarded to the overall winner. Certificates may be awarded in each Category for the beautification and improvement of the grounds of any school building (old or new). They may be awarded to an individual garden club, council or group of clubs, a garden club circle, or group of circles acting as a sponsor for this project and who are members of their State Garden Club.

2. Historic Preservation and/or Restoration Landscape Award

Donor: The Garden Club of Alabama, Inc.

An annual cash award of \$25.00 may be awarded to an individual, a club, or group of clubs for a Historic Preservation or Restoration Landscaping project.

3. Public Relations Award

A certificate may be awarded in each category for accomplishments in garden club related activities with one or more non-member groups or organizations in promoting good public relations. These should be projects of the State Garden Club, Deep South Garden Clubs, or NGC, Inc. Competition will be judged on ONE selected cosponsored project in a field such as Conservation, Horticulture, Litter Control, Environment Improvement, Youth Involvement, Historic Restoration, or any other meritorious activity promoting garden club goals which will broaden the scope of public relations. **The identical project is not eligible to win this award for two consecutive years.**

4. Membership Award

Donor: Pamela L. Dowd in honor of Juanita Allinde A monetary award of \$50.00 will be awarded annually to the State Garden Club with the greatest percentage increase in membership during the year. Winner will be determined by official membership records of NGC as of October 31, before the Deep South Garden Clubs Convention. No application necessary.

5. Litter Control Award

Donor: Florida Federation of Garden Clubs, Inc.

An annual cash award of \$25 may be awarded to a garden club, council or group of clubs affiliated with one of the State Garden Clubs of the DSGC for sponsoring a project in the field of litter control, encompassing such activities as waste reduction, recycling, and endeavors for a quality environment. Youth involvement to be emphasized

6. Bird Award

Donor: Jane Hersey, Eatonton, Georgia

An annual cash award of \$100 may be awarded to a garden club, group of clubs, or individual member of a club for outstanding activity in the protection or care of birds, such as establishing, maintaining, identifying, or marking sanctuaries; or promotion of legislation relative to bird welfare. If sanctuary is by official ordinance (new or maintained), a copy of the ordinance must be included. If it is a continuing project, detail the plans.

7. Tree Planting Award

In Honor of Mrs. Thomas C. Lacey (Virginia)

DS Regional Director 1979-1981

Donor: The Garden Clubs of Mississippi, Inc.

An annual cash award of \$25 may be awarded to a garden club for the most outstanding tree planting project. Emphasis to be on low maintenance, quality trees suitable to local climatic and ecological conditions. Project may be started at any time but must be completed within the award year in which application is made.

8. Special Achievement Award

In Honor of Annette Stanbery

DS Regional Director 2005-2007

Donor: Ann McCormick

An annual cash award of \$100 may be awarded in each category for the most outstanding achievement in ONE of the following: civic development, conservation, beautification, garden therapy, or any other garden club related project. Youth involvement will be an asset. **The identical project is not eligible to win this award for two consecutive years.**

9. Horticulture Award

In Memory of Mrs. Carroll O. Griffin (Ellen)

DS Regional Director 1977-1979;

NGC President 1987-1989

Donor: Florida Federation of Garden Clubs, Inc.

An annual cash award of \$25 may be awarded to a garden club for the most outstanding activities in the field of horticulture. The award is given to promote planned gardening activities in the study of horticulture BY CLUB MEMBERS. Membership participation shall be emphasized. Summary outlining year's plan, activities to implement the plan, goals, and results should be included in description of project.

10. Landscape Design Award

Donor: Carol M. Bullard

DS Region Director, 2015-2017

An annual cash award of \$100.00 may be awarded to a garden club, council or group of clubs in the Deep South Garden Clubs sponsoring the most outstanding activity in the area of Landscape Design. The activity may be in the area of Landscaping Education or in actual project(s) – (a series of related activities /projects promoting Landscape Design).

11. Historic Preservation and Restoration of Building Award

A certificate may be awarded to a garden club, council, or group of clubs for the most outstanding promotion and/or project involving the preservation and/or restoration of a historic building.

12. High School Gardeners Award

A certificate may be awarded to the State Garden Club registering the greatest number of high school gardeners within the Deep South Garden Clubs, according to the DSGC High School Gardeners Chairman as of three (3) weeks before the DSGC Convention. Established procedure for organizing High School Gardeners must be observed. No application necessary.

13. Environmental Education Award

Certificates may be awarded in each category for the most comprehensive program in the field of environmental education with emphasis on Youth. **The identical project is not eligible to win this award two consecutive years.**

14. Butterfly Conservation

Donor: Tricia Mitchell

An annual cash award of \$50 may be awarded to an individual garden club for the most outstanding work in the field of butterfly conservation stressing community involvement.

15. Junior Garden Club Award

Donor: The Garden Club of Georgia, Inc.

An annual cash award of \$25 may be awarded to the highest scoring Junior Garden Club sponsored by a State Garden Club, which, through its own efforts, has been successful in promoting all phases of garden club work.

Grades: preschool through sixth.

State winners must be sent to **Diane Harbin, 11 Ridgewood Road, Rome, GA 30165 706-346-6510** dianejharbin@comcast.com no later than **January 25.**

Scale of Points

Year-round balanced programs (2 or more) (Flower Show participation or workshop; horticulture workshop, growing projects for individuals; field trips; others)	30
Conservation (2 or more) (Nature study, birds, trees, water, field trips, others)	30
Civic (1 or more) (Community involvement projects; assisting sponsoring club; anti-litter campaigns; Arbor Day celebration, etc.)	20
Other (Garden therapy, world gardening, poster participation, 6-9 meetings with 7 or more members)	10
Presentation of materials (Include yearbook)	10
TOTAL	100

16. Adopt-A-Park Award

In Memory of Marilyn Carlton

DS Regional Director 1985-1987

Donor: Louisiana Garden Club Federation, Inc.

A certificate and cash award of \$25 may be offered to an individual garden club for the establishment of city, mini, pocket, or subdivision parks and/or enhancement of specific areas in existing parks.

17. Community Action Award

A certificate may be given annually to a garden club for the most outstanding program/project relating to garden club objectives; involvement of community is a major consideration. This may be a continuing project, but the major portion of worthiness must have been accomplished within the year of application. Examples: Arbor Day activities, Blue Star Memorial Marker and or Historical Markers erection/dedication, beautification of community buildings, churches, or cemeteries, etc.

18. Wildflower Award

A certificate may be awarded in each category for the most comprehensive activity in the area of wildflowers. This project shall be a concentrated effort in the protection, planting, growing and/or identification of wildflowers within the Deep South Garden Clubs. **The same project is not eligible to win this award two consecutive years.**

19. Historic Trails Award

*In Memory of Mrs. Charles H. Blanchard (Van),
Former President, Florida Federation of Garden Clubs, Inc.
Donor: Florida Federation of Garden Clubs, Inc.*

A certificate and a cash award of \$50 may be awarded annually in each category to an individual garden club for a worthwhile project of lasting value involving a historic trail such as the Bartram Trail, The Natchez Trace, etc.

20. Intermediate Gardeners Award

*In Memory of Mr. and Mrs. Frank T. Lowe
Donor: Deep South Garden Clubs, Inc.*

State winners eligible for Intermediate Gardeners Award must be sent to **Diane Harbin, 11 Ridgewood Road, Rome, GA 30165 706-346-6510 dianejharbin@comcast.com** to arrive no later than **January 25**.

Class A: An annual cash award of \$50 may be awarded to the Overall Winner in the Intermediate Gardeners Award sponsored by a garden club in the region for an outstanding project or program worthy of recognition.

Class B: An annual cash award of \$50 may be awarded to a State Garden Club registering the greatest number of Intermediate Gardeners with the DSGC Chairman as of three weeks before the Deep South Garden Club Convention. (Established procedure for organizing Intermediate Gardeners must be observed.) The award is calculated on a percentage basis of state membership dues paid to NGC as of October 31. No application necessary.

21. Conservation Award

*In Honor of Mrs. Noel T. Cumbaa (Eloise)
DS Regional Director 1991-1993
Donor: The Garden Clubs of Mississippi, Inc.*

A cash award of \$25.00 may be awarded to a club for the most outstanding conservation project using "NATIVE" and/or "TOUGH" PLANTS. Project may be started at any time but must be completed within the award year in which application is made. Consideration given to appropriateness of plant material, quality of project, member participation and community involvement.

22. Deep South Garden Club of the Year

Entries to arrive no later than **January 25** to DSGC Awards Chairman Betty Benner

In Honor of Juanita Allinder

TFGC President 1999-2001

DSR Treasurer 2005-2015

Donor: Pamela Dowd – TFGC President 2015-2017

A cash award of \$50.00 will be given to a garden club that excels in the following categories: membership increase, service to members, club programs, projects, members attending club, district, and state meetings and/or sponsored programs. The garden club shall produce substantiating evidence of the club’s accomplishments in the stated categories in the Scale of Points. **A Book of Evidence is required, up to six pages, front and back.**

Scale of Points

Service	10
Continuing service provided by club for members	
Communications (describe briefly)	
Other (describe briefly)	
Club Programs (number _____)	30
Horticulture _____ Design _____	
Environmental Concerns _____	
Special and/or Regional projects _____	
Members presenting programs/ workshops _____	
Describe briefly (include copy of yearbook page showing programs)	
Club Representation	20
Average attendance at garden club meetings _____	
Number attending Spring/Fall district meetings _____	
Number attending environmental or other State Programs _____	
Members attending State Convention _____	
Members attending Deep South Garden Clubs Convention _____	
Members attending National Convention _____	
Club Project	30
Describe briefly on one page. Two photos may be included on a second page.	
Club Finances – Funding club activities	10
Fundraisers (describe briefly) Number _____	
Amount \$ _____	
	<u>TOTAL 100</u>

23. Arbor Day Award

A certificate may be awarded to a garden club or group of garden clubs for the most comprehensive program celebrating Arbor Day.

24. Deep South Garden Clubs Life Membership Award

A certificate will be awarded to the State Garden Club with the greatest per capita increase in Deep South Garden Clubs Life Memberships from March 1 to March 1. Winner will be determined by the Deep South Gardens Clubs Life Membership Chairman. No application necessary.

25. Roadside Beautification Award

Donor: Louisiana Garden Club Federation, Inc. A certificate and cash award of \$25 may be awarded for the most outstanding Roadside Beautification project in each category. The beautification project may be continuous but must have reached an advanced degree of completion in the year of application. **This award may be given only once for the same project.**

26. Deep South Garden Clubs Mentor of the Year

In Honor of Phyllis J. Wood

Donor: Deep South Clubs, NGC

Entries to arrive no later than **Jan. 25** to DSGC Awards Chairman Betty Benner

An Award may be given to an outstanding Mentor, who as a DSGC garden club member is an individual that often goes above the call of normal garden club duties, assignments and/or activities, one who is known as a loyal member that is always available as a willing adviser giving invaluable assistance and/or support to garden club officers and members across their state and the DSGC.

A DSGC garden club member may be nominated by any DSGC garden club member in the nominee's state by submitting a **Book of Evidence** of up to four pages, front and back, detailing how the nominated individual has been a Mentor in garden club work within the state. Up to three actual photographs or media pictures may be included in the book. Send to your state's Awards Chairman by their deadline. Each State Garden Club shall select one of the nominees to submit to the DSGC Awards Chairman by the DSGC deadline. An overall DSGC winner shall be selected from those submitted by the State Garden Clubs within the DSGC.

27. DSGC Flower Show Schedule

Donor: Gina Jogan, Molino, FL

State winners must be sent to **DSGC Flower Show Schedules Chairman Gina Jogan 6727 Highway 99 Molino, FL 32577-4048 GVJogan@panhandle.rr.com 850-587-2621** to arrive no later than **January 25**.

A certificate and an annual cash award of \$50.00 may be awarded to the garden club, council or group of garden clubs submitting the highest scoring schedule for a Standard or Small Standard Flower Show, including General or Specialized. Use standard DSGC Award Application Cover Sheet. Include completed DSGC Application Form (do not answer questions 1 through 6) and send 1 schedule. Refer to Rules and Requirements as published in *Handbook for Flower Shows*, current edition.

- A. Small Standard Flower Show
- B. Standard Flower Show

28. DSGC Small Standard Flower Show

In Honor of Bonnie T. Borne

DS Regional Director 2003-2005

Donor: Mississippi Flower Show Judges' Council

State winners must be sent to **DSGC Floral Design Chairman Rhea Brightwell 10112 Bluff Drive, Huntsville, Alabama 35803 Rhea.brightwell@gmail.com** to arrive no later than **January 25**.

A certificate and an annual cash award of \$50.00 may be awarded to the garden club, council, or group of garden clubs for the highest scoring flower show designated as a Small Standard Flower Show. Firmly clip 1 copy of the completed DSGC Application Form Cover Sheet to the inside front cover of the Book of Evidence (10 pages front and back). Refer to Rules and Requirements as published in *Handbook for Flower Shows*, current edition for preparing Book of Evidence.

29. Publicity Press Book

State winners must be sent to **DSGC Publicity Chairman Kathy Sudduth, 33507 U.S. Hwy.31, Spanish Fort, AL 36527 kathysudduth@gmail.com 251-978-0661**, to arrive no later than **February 23**.

Certificates may be awarded to winning Books of Evidence exhibiting quality, quantity, and diversity of coverage in the print media promoting garden clubs and DSGC goals and objectives.

Deadline: to State Chairmen by their deadline; first place winners in each category sent to DSGC Publicity Press Book Chairman by **February 23**.

Categories:

Single member garden club

Small Club: 1-20 members

Medium Club: 21-50 members

Large Club: 51+ members

Group of member clubs, councils, districts

Affiliated Garden Center

Requirements for Preparing Publicity Press Book:

1. Label on outside cover: name of award, category, name of club/s, city and state.
2. Submit in report cover or folder; 8" X 11" or 9" X 12". No heavy scrapbooks or oversized portfolios. There is no limit on the number of pages. Plastic page protectors may be used. No 3-ring binders.
3. Materials consist of any of the following: newspaper, magazine, newsletter, notices or flyers for one-time events or any printed publication clippings (e.g. your state or regional official publication, *The National Gardener*, etc.), with the name and date of publication over each article. Clear photocopies or reduced photocopies of large or lengthy articles are permitted. Downloading of published newspaper articles from the Internet is permitted.
4. No Table of Contents or page numbering necessary. Affix contents in chronological order January 1 through December 31.
5. Clippings evenly cut. No loose clippings permitted.
6. Each published item must contain the name of organization and/or individual/s identified as a member of the organization. Underline first use of name of organization and/or member in each article.
7. Articles should include who, what, when, where etc. Publicity should relate to organization's or individual's projects and/or activities; promotion of State Garden Club and DSGC objectives and goals.

Scale of Points

Presentation:	15
Meets all requirements, neat.	
Quality:	40
Articles well written; publicity related to projects and/or activities	
Quantity:	25
Articles for each month (take in consideration dark months), use of varied publications and media (newspaper, magazines, newsletters, journals, etc.)	
Diversity:	20
TOTAL	100

30. Member Award of Honor

A certificate may be awarded to one member in the region whose efforts during a period of five or more years, has made outstanding contributions to club and community in one or more of the following areas: civic development, horticulture therapy, youth activities, conservation, landscape design, horticulture, floral design, or all-around excellence.

Eligibility: any member of a State Garden Club, who has never been a member of NGC Board of Directors, including State Presidents. **A Book of Evidence not to exceed 6 Pages (front only) or 3 pages (front and back) is required.** Eligibility and rules are listed on NGC website: "Awards – Member of Honor."

Entries are submitted to State Awards Chairman by **January 1**. (See Award's full details at www.gardenclub.org).

State Awards Chairman forwards one entry to DSGC Awards Chairman, Betty Benner, by **January 25**. DSGC forwards one entry to NGC Member Award of Honor Chairman by **February 20**. The eight Regional winners will receive an NGC certificate and be recognized in *The National Gardener*.

31. DSGC Yearbook Award

NOTE: Yearbooks will be recognized at the DSGC Level ONLY. No NGC certificates will be provided. Club member categories/sizes are listed below.

State winners must be sent to **DSGC Yearbook Chairman Helen Purvis 2111 Olivia Drive, Tallahassee, FL 32308-6164 jpurvis77@comcast.net 850-251-7171** to arrive no later than **January 25**.

Yearbook (Clubs) NOTE: On the 2021-23 Award Application, the number of members which is entered will determine the Single Member Garden size category. Size categories are listed below.

A Certificate of Merit may be awarded to outstanding yearbooks in each of the following categories, determined by number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year (the same yearbook may be submitted only one time in awards year).

Single member garden club

1. Club under 20 members
2. Club 20-29 members
3. Club 30-44 members
4. Club 45-69 members
5. Club 70-99 members
6. Club 100-299 members
7. Club 300 or more

SCALE OF POINTS - CLUBS

Format: TOTAL of 100 points

- **Book Structure:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins, and font size suitable for members to read. **2 pts.**
- **Cover:** Include name of club, town, state organization, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above and so note. **2 pts.**
- **Title page:** Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they are counted in total membership. **2 pts.**
- **Table of Contents:** Number the yearbook pages and list topics on Contents Page. **1 pt.**

- **Subsequent pages:** In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National, DSGC and State information does not have to be in front.

Membership Roster with complete mailing addresses, telephone numbers, and email addresses (if applicable). Avoid crowding. Suggestion to save space, "All area codes are ___ and postal zip codes are ___ unless otherwise noted". **2 pts.**

List of Club Officers and Committee Chairmen: **1 pt.**

NGC Information: Name of NGC President with home and email address, theme, and projects. List address and phone number of NGC Headquarters in St. Louis. List NGC website address. (Locate above information at www.gardenclub.org). **1 pt.**

Other Information: Name, address, phone number, and email of Deep South Garden Club Director, State President, State District Director, Council President (if applicable). List themes for Region Director and State President. List website addresses for state and region. **2 pts.**

Calendar of Events: List dates and locations for district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates. **2 pts.**

Programs: Topics should cover a variety of NGC goals and objectives such as Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture, Therapy, Recycling, NGC, and State President's projects, etc. (Indicate if special interest club, e.g., Horticulture only; Design only; Faith based; etc.)

- Meets minimum number of meetings required by state **3 pts.**
- List date and time of meeting, location with address **3 pts.**
- List name of speaker/s, qualifications (brief), program title **4 pts.**
- Variety of program topics (theme not required) **14 pts.**
- Variety of styles of programs (lectures, slides, power point, tours, etc.) **12 pts.**
- Variety of speakers (specialists, members, panel, etc.) **14 pts.**

Projects: Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives. Some fund raisers (sale of bulbs, bedding plants, herbs, etc.) may help to beautify the community, as well as produce revenue for clubs. Some fund raisers may help promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase. State such in descriptions.

1. List Continuing and New Projects (a club is not required to have new projects) **15 pts.**

2. Give brief word description of projects. Include location, name of chairman, how members participate, list of donations if applicable, in-kind donations if applicable, plans for maintenance if applicable, etc. **20 pts.**

- e.g., Establish a Teaching Garden at Atkins Elementary School, after school program with planned curriculum, 4 days a week from 3:30-5:00 p.m., Laurie Benson, Chairman -

TOTAL 100 points

Options: (no points given) Could fill available space.

Some clubs include bylaws, budget, fund raising, roll call, former club presidents.

Club theme: if theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and/or titles, graphics, quotes. Projects do not need to be limited to theme.

NGC Mission Statement

NGC Conservation Pledge

NGC Environmental Mission Statement

NGC Water Conservation Platform

Club Collect

List of members who are Life Members in state, DSGC and NGC

Awards received previous year

Yearbook (Group of Member Clubs, Council, District)

SCALE OF POINTS

FORMAT: TOTAL of 100 points

- **Book Structure:** Practical, convenient size for members, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read. **3 pts.**

- **Cover:** Include name of organization, state, year, and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note. **3 pts.**

Title Page: Include name of group, number of clubs involved, affiliations including NGC, region, state, other. Include name of NGC President, DSGC Director, State President with each affiliation **2 pts.**

- **Table of Contents:** Number the yearbook pages and list topics with respective page number. **2 pts.**
- **Subsequent Pages:** Order that is pleasing to your organization and best fit for page placement

Organizational Information: List organizational officers and committee chairmen. Include complete mailing addresses, telephone numbers, email addresses, and club affiliation for each. List addresses for state garden club website, DSGC website and NGC. **10 pts.**

Calendar of Events: List meeting dates for your organization, for your state meetings, region, and national meetings, as well as schools, symposiums, and special events. This will eliminate the setting of conflicting dates. **10 pts.**

Bylaws, policies, and objectives. **10 pts.**

Programs: List meeting topics, include dates, time, and place (give address). Give name of speaker. Indicate if program is a presentation, tour, workshop, sharing activity, etc. **20 pts.**

Projects: List projects as continuing or new, including name of chairman, location and description of project. Indicate if fundraising is a part of the project. (Some fund raisers may help with beautifying the community or education of public, as well as produce revenue for your organization). **20 pts.**

Member Club Information: List of member clubs, including club president names, addresses, phone numbers, email addresses. Include meeting dates for each club. List total number of dues paying members.

20 pts.

TOTAL 100 pts.

Options: (no points given): Former presidents, Yearly themes, Collect, Mission Statement

Yearbooks for State Garden Club

1. With Advertisements 2. Without Advertisement

SCALE OF POINTS

FORMAT: TOTAL of 100 points.

- **Book Structure:** Practical, convenient size for membership, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binders. Materials should be well placed with ample margins and font size suitable for members to read. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note. **2 pts.**
- **Cover:** Include name of State Garden Club, year, appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information listed above, and so note. **2 pts**
- **Title Page:** Include name of State Garden Club, year, total membership, number of clubs, affiliation including NGC, region, other. Include name of NGC President, DSGC Director, State President with each affiliation. **3 pts.**
- **Table of Contents:** Number the yearbook pages and list topics with respective page numbers. **3 pts.**
- **Subsequent Pages:** In any order most useful and best fit for page placement.

State Information: List names, addresses, phone numbers, and email addresses of state officers, Committee Chairmen, and District Directors (if applicable). List State President's theme and project/s. List business office address, phone number, and email address, if applicable. List state website address (if applicable).

10 pts.

National and Regional Information: List name, theme, and projects of NGC President. List address, phone number, and email address of NGC Headquarters in St. Louis. List NGC website address: www.gardenclub.org and DSGC website address: www.dsgardenclubs.com. List Deep South Garden Club Director's name, address, phone number, email address. Include theme and projects.

10 pts.

Calendar of Events: Include list of state meeting dates, schools, symposia, workshops, and special events. Include national, regional, state and district conventions/board meetings. This eliminates conflicts in scheduling.

10 pts.

Projects: List projects as continuing or new, including name of chairman, location, and description of project. New projects are not required.

20 pts.

NGC Sponsored Schools: Course information should be listed and explained.

20 pts.

Member Club Information: Roster to include name, address, phone number and email address of each club president (choice of alphabetical, by district, etc.). List Youth Garden Clubs along with a person's name and contact information. List Affiliates and Plant Societies along with a person's name and contact information.

20 pts.

TOTAL 100 pts.

Options: (no points given)

Budget
Bylaws
Former State Presidents
Duties of Chairmen
List of NGC Consultants and NGC Judges
NGC and DSGC Awards Chairmen with contact information

Yearbooks for Clubs/Councils of Judges or Consultants

SCALE OF POINTS

FORMAT: TOTAL of 100 points

- **Book Structure:** Practical, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binder. Material should be well placed with ample margins and font size suitable for members to read.
2 pts.
 - **Cover:** Include name of organization, state, year, and appealing design.
If 3-ring binder is used, substitute with paper cover and include required information listed above, and so note.
2 pts.
 - **Title Page:** Include name of organization, number of members, affiliation including NGC, region, state, other.
3 pts.
 - **Table of Contents:** Number the yearbook pages and list topics with respective page numbers.
3 pts.
 - **Subsequent Pages:** In any order most useful and best fit for page placement.
 - **Organizational Information:** List Officers and Committee Chairmen (club affiliations optional).
10 pts.
 - **National and Regional Information:** List name, address, and email address of NGC President, DSGC Director, and State President. List website of NGC: www.gardenclub.org, DSGC, dsregion.org and State
10 pts.
 - **Calendar of Events:** Include list of national, regional, and state conventions, schools, and special events.
10 pts.
 - **Policies and Objectives:** Include policies and objectives of organization. (Bylaws, history are optional).
10 pts.
 - **Member Information:** Include membership roster with complete addresses, email, telephone numbers. (Status, refresher dates, club affiliations optional).
10 pts.
 - **Projects:** List projects as continuing or new, including name of chairman. State location and description of project, sponsored courses, donations. **20 pts.**
 - **Meetings/Programs:** List meetings, include date, time and place of meeting. Give title of program, speaker with brief qualifications. Describe program as workshop, tour, panel, etc.
20 pts.
- TOTAL 100 pts.**

Options: (no points given)

Collect, Mission Statement, Former Presidents

YOUTH CONTESTS

NGC POETRY CONTEST

*Jean O'Shields, DSGC Poetry Contest Chairman
400 Valley View, Fort Valley, GA 31030
oshieldsjj@bellsouth.net 478-397-7660*

2021-2022 Theme – Sing with the Songbirds – Exploring the Glory of Nature

2022-2023 Theme – Seed, Trees and Bees, Oh My – Celebrating the Diversity of Nature

Excite and encourage our Youth to express and explore their creative thoughts through different types of poetry. NGC's Poetry Contest enables our Youth to embrace their creativity through the art of writing.

ELIGIBILITY: Special Education & English as a Second Language: Kindergarten through Ninth Grade. General Education: Kindergarten through Ninth Grade. Contest winners will not be allowed to win two consecutive years.

CONTEST RULES:

1. All entries must be typed on regular 8.5-inch x 11-inch paper and titled.
2. Include name, address, age, school, and grade of participant on the **back** of entry.
3. Sponsoring garden club **and** state federation/club name must also be identified.
4. Sponsoring garden club **may** be that of a **Grandparent**.
5. All entries become the property of NGC, Inc.
6. Poems do not have to rhyme.
7. Poems may be traditional verse, acrostics, blank verse, cinquain, diamond poems, limerick, or Haiku.
8. The theme should not be used as the title of any poetry. When judging, the title is worth 10 points.
9. Each participating club sends entries to State Youth Chairman. The State Youth Chairman selects one winner from each grade in regular education, in Special Education grade, and in ESL. Those state winning poems are sent to the DSGC Poetry Chairman, Jean O'Shields, by February 1.
10. The DSGC Poetry Chairman sends to DSGC Awards Chair Betty Benner by February 15.
11. The DSGC Poetry/Youth Chairman sends winning poems from each grade in regular education, in Special Education, and ESL to the NGC Youth Poetry Chairman by March 1.

Scale of Points

Title:	10 pts
Content:	40 pts
Creativity	30 pts
Style	20 pts
Total	100 pts

TIPS:

1. Often the club and the child's school are in different towns. It is important to know the exact addresses of both, so that notification to the clubs of the winners can be completed.
2. Start early on this contest. Poetry must be judged at the state level first, then regional, then national.
3. The information on the back of each entry is very important. The requirements for the back of the page are listed in the rules above. If a question arises, a method of contact for each entry is needed.
4. Make copies of all poems for each student to keep. The poems sent for judging will not be returned.

DEADLINES:

Entries to YOUR State Youth Chairman – **Observe Your State Deadline.**

Note: Only DSGC winners are considered in the judging for National winners. All of the winning entries will be compiled into a booklet, which will be made available to the winners.

NGC YOUTH SCULPTURE CONTEST

Rosemary Maulden, DSGC Youth Sculpture Contest Chairman
302 Bushoan Road, Brunswick, GA 31525-9447
rosemarymaulden@bellsouth.net 912-267-9623

PURPOSE: To encourage youth to keep our planet green and to get involved with saving the environment. This contest is open to children in grades 4 through 8. The sculpture is limited to a size that would fit onto an 8 ½ inch x 11 inch sheet of paper and must consist of recyclable, reused and reduced materials.

APPLICATION PROCEDURE: Obtain the application form from the NGC website (www.gardenclub.org) and provide the requested information. On the back of the form print photos of the sculpture. Two 4-inch x 6 inch photos are recommended. Submit the application with photos to your state chairman by your state’s deadline. State winners are to be sent to the **DSGC Youth Sculpture Contest Chairman, Rosemary Maulden, by February 1.** DSGC Youth Sculpture Contest Chairman is to send a list of winners to the DSGC Awards Chairman by **February 15** and NGC Youth Sculpture Contest Chairman by **March 1.**

SCALE OF POINTS

Creative use of materials and self-expression -	60 pts.
Description of sculpture and materials used	30 pts.
Craftsmanship and technique	10 pts.
TOTAL	100 pts.

SMOKEY BEAR/WOODSY OWL POSTER CONTEST

Mary Ogden, DSGC Smokey Bear/Woodsy Owl Chairman
51 Horton Road, Odum, GA 31555
mjogden@hotmail.com Home: 912-586-6125 Cell: 912-294-4144

1. All poster entrees must be sponsored by a local Garden Club.
2. Posters must feature Smokey Bear or Woodsy Owl but may not feature both together.
3. Smokey Bear posters must be based upon and include Smokey’s fire prevention message: *Only YOU Can Prevent Wildfires!* Woodsy Owl posters must be based upon and include Woodsy’s conservation message: *Lend a Hand – Care for the Land!*
4. The entry posters should encourage children to take a personal role in preventing wildfires or conserving natural resources.
5. Each entry must be 11 x 17 inches in size (no exceptions).
6. Materials that can be used include crayons, markers, poster paints, watercolors, etc. The choice of the paper is up to the child.
7. No three-dimensional posters, computer scanned, or electronically generated images will be accepted!
8. The artist’s name, address, home phone number, grade level, school, teacher’s name, city, and State must be printed on the back of the poster in the lower right corner. Each poster must also show the name of the spon-

soring local Garden Club. (Do not use a dark marker for this information as it may show through.) *Should school policy preclude giving student's name, address and/or phone number, please include the school address and phone number.*

9. Posters are to be completed by individual student artists. Competition may include students from 1st to 5th grade.
10. A good poster has a bold and simple design.
11. Its message is delivered both in the picture and in the slogan.
12. Its message is easily understood.
13. **Scale of Points:** Posters will be judged 20 percent each for originality, design, slogan, artwork, and overall effectiveness of the message.
14. Children will select either one of the icons to enter (Smokey Bear or Woodsy Owl).
15. Since Smokey Bear and Woodsy Owl are official icons, protected by Congressional law, the colors of their clothing need to be accurate. Check the colors on the website **www.symbols.gov**.
16. You must follow the rules that include how you identify the poster.
17. Please check the spelling. Posters with spelling errors will be disqualified.
18. Approach any group of children, such as scout troops, after school programs, and the like. Just make sure the child's grade is included so the participant can compete in their grade category.
19. You might even try providing the paper for the contest in order to initiate the program.
20. National Garden Clubs, Inc., local coordinators for the Smokey Bear and Woodsy Owl poster contest should contact their State or Deep South Garden Clubs Poster Contest Chairman in order to get promotional materials. Promotional materials are also available at www.fs.usda.gov/conservationeducation and www.gardenclub.org.
21. Feel free to offer certificates of appreciation to all participants. Certificates are available at www.fs.usda.gov/conservationeducation.
22. Copy your winning posters as they are not returned.

DEADLINES:

The local garden club chairman must submit the poster entries no later than **January 20** to State Chairman. The State Garden Club Chairmen must submit the five winning posters to the DSGC Smokey Bear/Woodsy Owl Chairman Mary Ogden by **February 10**. DSGC Poster Chairman submits winners to DSGC Awards Chairman Betty Benner by **Feb. 15**.